

Executive Registry
10-6801

28 AUG 1958

CR

MEMORANDUM FOR: Director of Central Intelligence  
SUBJECT : Analysis of 12 Months Separation Reports from  
Office of Personnel

1. This memorandum is for information only.
2. The attached data has been abstracted from Office of Personnel monthly reports of separations of Agency employees in grades GS-12 and above. The period covered is from 1 August 1957 through 31 July 1958. Separations for reasons of death or retirement are not included.
3. The information presented here is too limited in scope to permit drawing sound conclusions concerning Agency personnel policy or management. For that purpose a much more detailed study would be required. However, some items are thought-provoking such as: (1) of the  voluntary separations,  went to other Government departments; (2) of the total separations  were in grades GS-15 through 18; (3) the average length of service was more than six years. 25X1  
25X1
4. The reasons given for voluntary separation are obtained in an "exit interview" conducted by the Office of Personnel with comments by the employee's supervisor included when available. In some cases there are underlying reasons for leaving the Agency which are not made known to the interviewers. Generally the separating employee realizes that he

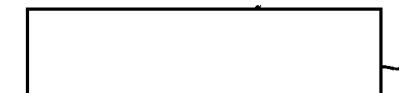
LS

*7/12/68*  
*OK 28 AUG 1958*

MEMORANDUM FOR: Director of Central Intelligence  
SUBJECT : Analysis of 12 Months Separation Reports from  
Office of Personnel

1. This memorandum is for information only.
2. The attached data has been abstracted from Office of Personnel monthly reports of separations of Agency employees in grades GS-12 and above. The period covered is from 1 August 1957 through 31 July 1958. Separations for reasons of death or retirement are not included.
3. The information presented here is too limited in scope to permit drawing sound conclusions concerning Agency personnel policy or management. For that purpose a much more detailed study would be required. However, some items are thought-provoking such as: (1) of the  voluntary separations,  went to other Government departments; (2) of the total separations  were in grades GS-15 through 18; (3) the average length of service was more than six years.
4. The reasons given for voluntary separation are obtained in an "exit interview" conducted by the Office of Personnel with comments by the employee's supervisor included when available. In some cases there are underlying reasons for leaving the Agency which are not made known to the interviewers. Generally the separating employee realizes that he

is speaking for the record and tends to be noncommittal in expressing his true feelings. Thus the record must be accepted as reflecting less than a completely accurate view of the causes of separation.



25X

Acting Inspector General

Attachment

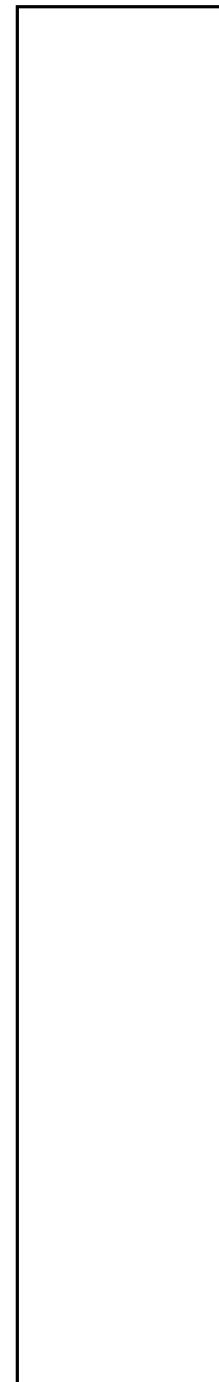
TOTAL SEPARATIONS

111

SEPARATIONS BY MAJOR COMPONENT

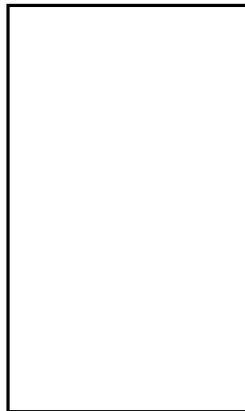
DD/I

ORR  
OSI  
OCR  
OO  
ONE  
OCI  
O/DDI

A large, empty rectangular box with a black border, occupying the right half of the page below the 'TOTAL SEPARATIONS' section. It appears to be a redaction of data.

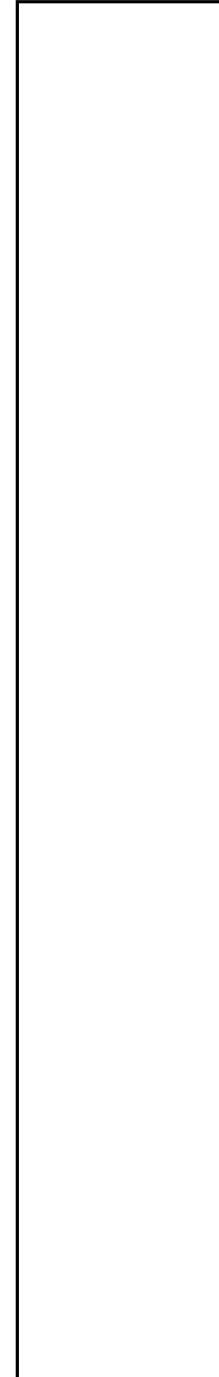
25X

DD/P

A medium-sized, empty rectangular box with a black border, located below the 'DD/P' section and to the left of the large redacted area.

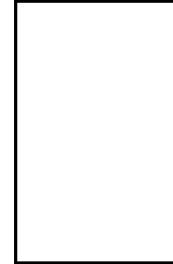
DD/S

OTR  
Commo  
Logistics  
Med Staff  
Audit Staff  
Comptroller  
Personnel  
Security  
CM Staff  
Mgmt. Staff

A large, empty rectangular box with a black border, occupying the right half of the page below the 'DD/S' section. It appears to be a redaction of data.

SEPARATIONS BY GRADE

GS-18  
17  
16  
15  
14  
13  
12



25X

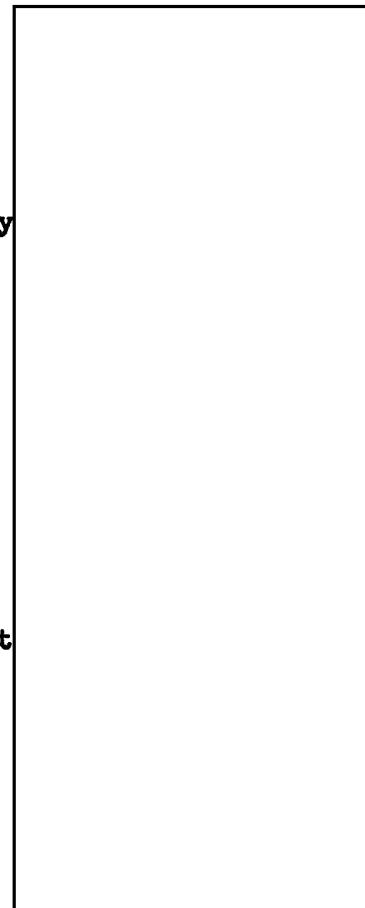
Average age--39.4 years (only nine (9) months statistics available)

Average length of service--6.6 years

REASONS FOR SEPARATION

Voluntary

Private Employment  
Other Government Employment  
Other (education, maternity  
etc.)



25X

Involuntary

Security  
Medical/Security  
Marriage foreign  
national  
Unspecified  
Unsatisfactory Performance  
Unsuitability  
Refused directed assignment  
Other

GAINS

LOSSES

is speaking for the record and tends to be noncommittal in expressing his true feelings. Thus the record must be accepted as reflecting less than a completely accurate view of the causes of separation.

~~SECRET~~

Acting Inspector General

25)

Attachment

TOTAL SEPARATIONS

111

SEPARATIONS BY MAJOR COMPONENT

DD/I

OER  
OSI  
OCB  
OO  
ONE  
OCI  
O/ODI

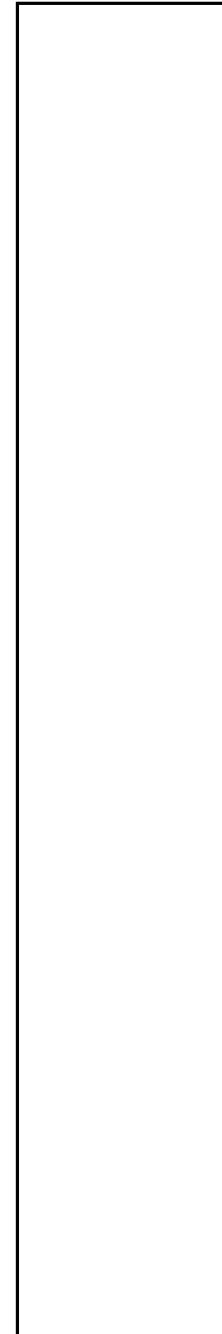
25

DD/P



DD/S

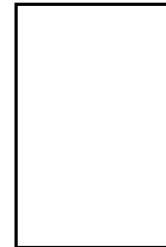
OER  
Commo  
Logistics  
Med Staff  
Audit Staff  
Comptroller  
Personnel  
Security  
CM Staff  
Mgmt. Staff



161

SEPARATIONS BY GRADE

GS-13  
17  
16  
15  
14  
13  
12



25X

Average age--39.4 years (only nine (9) months statistics available)

Average length of service--6.6 years

REASONS FOR SEPARATION

Voluntary

Private Employment  
Other Government Employment  
Other (education, maternity etc.)

Involuntary

Security  
Medical/Security  
Marriage foreign  
national  
Unspecified  
Unsatisfactory Performance  
Unsuitability  
Refused directed assignment  
Other

GAINS

LOSSES

25b A 3 11 74,28

500 30 3 01 74,28